



Kittitas County Conservation District
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Meeting
April 13th, 2023 7:00AM– Zoom Meeting ID: 816 9255 5907

ATTENDANCE

Board of Supervisors: Mark Moore, Chair (in person) Jeff Brunson, Auditor (in person) Matt Eslinger, Member (Zoom) Bill Boyum, Member (in person)	KCCD Staff: <u>In-Person</u> Anna Lael, District Manager Sherry Swanson, Project Manager Dayna Wilkinson, Financial Manager Mark Crowley, Conservation Planner Wendy Mee, Resource Technician (Zoom) Brent Dixon, Project Manager Miranda Nash, Office Administrator (Zoom)
Guests: Alissa Carlson (Conservation Commission) Jon-Paul Pierre (District Conservationist, via Zoom)	

- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:01 AM. Attendees participated in person and via Zoom.
- II. **Public Comment** – Chair Moore called for public comment. There was none.
- III. **Approve Accountant’s Report and Meeting Minutes**

MOTION – Approve the March 2023 Treasurer’s Report, and the regular meeting minutes from March 9th, 2023.

Bill Boyum, seconded by **Jeff Brunson** *Passed Unanimously*

- IV. **Approve Bills, including Building Account Bills**
 (see attached spreadsheet)

MOTION – Approve check numbers 20867 to 20872, 20874 to 20875, 20896 to 20926 and EFTs 142, 173, 174, 235, 246, 247, 266-269 for a total of \$245,714.86 (Payroll Checks 20867 to 20872, 20874 to 20875, 20896-2079, 20901 to 20907, 20911-20912, and 20925-20926. And all EFTs); building account check numbers 2201-2212 for a total of \$9,502.62. Approve pending payments totaling \$76,474.76 contingent upon receiving grant reimbursement requests.

Jeff Brunson, seconded by **Bill Boyum** *Passed Unanimously*

Pending Bills To Be Paid:

Claims	Reiss-Landreau Research	\$9,736.00
Claims	Anderson Perry & Associates, Inc.	\$4,942.50
Claims	Anderson Perry & Associates, Inc.	\$7,771.25
Claims	Anderson Perry & Associates, Inc.	\$11,722.50
Claims	Anderson Perry & Associates, Inc.	\$2,988.75
Claims	Anderson Perry & Associates, Inc.	\$1,240.00
Claims	Anderson Perry & Associates, Inc.	\$8,052.31
Claims	Anderson Perry & Associates, Inc.	\$3,432.75
Claims	HLA Engineering and Land Surveying, Inc.	\$7,338.15
Claims	Mid-Columbia Fisheries Enhancement Group	\$16,349.09

Claims	Mid-Columbia Fisheries Enhancement Group	\$2,901.46
	TOTAL	\$ 76,474.76

V. Project Reports

A. NRCS Programs

1. District Conservationist Report – Jon-Paul provided an update.
2. EQIP WaterSMART
 - a) Cultural Resources Status – There is finally movement at NRCS that allows KCCD to have surveys and reports completed on four more projects.
3. Mid-Columbia Steelhead Partnership RCPP
 - a) Sign-Up Status – NRCS staff is working toward the official ranking of applications, but KCCD staff have already done an internal ranking that is likely to be very close.

B. 2022 Annual Report

The financial report is underway and is expected to be completed by the May Board meeting for approval prior to submittal to the State Auditor's office.

C. PE Grant Status/Snohomish Interlocal

The ILA is in place and Anna reports that the first meeting with their engineering team has occurred. Next steps are to schedule site visits to priority projects sites.

D. FY24 Annual Plan of Work

The Annual Plan of Work is beginning. A new draft format is available that Anna will be using.

VI. Action Items

A. SRFB Resolution

1. **Cooke Creek Project** – Anna reports that an application is being prepared for a diversion on Cooke Creek for fish screening and passage. This project is part of an RCPP application. The Salmon Recovery Funding Board requires a resolution be approved by the entity in order for an application to be submitted.

MOTION- Approve Resolution 2023-02 authorizing application 23-1188 Cooke Creek RM 4.25 Fish Screening and Passage.

Bill Boyum, seconded by **Jeff Brunson**

Passed Unanimously

B. Cultural Resources

1. **RLR Task Order 1 for NRCS EQIP Projects** – Anna reported that Task Order 1 with RLR needs an amendment add in the FY23 EQIP and EQIP WaterSMART projects and extend the current timeline concurrent with the NACD TA funds which is September 30th.

MOTION- Amend RLR Task Order 1 amount to include remaining NACD TA funding and extend current timeline to 09-30-2023.

Jeff Brunson, seconded by **Bill Boyum**

Passed Unanimously

2. **RLR Task Order #3** – Anna also presented a new Task Order (#3) to include \$30,000 for the new RCPP projects for FY23.

MOTION- Approve Task Order 3 for \$30,000 for the new RCPP projects with a timeline to 03-31-2024.

Jeff Brunson, seconded by **Bill Boyum**

Passed Unanimously

C. End of Biennium Funds

There is potential end of the biennium fund for districts to request from the Conservation Commission. Districts may request up to \$20,000 for several priorities. Anna would like to submit a request with three priorities: One for \$10,000 in sustaining district operations, another for \$3,000 in training for WADE attendance, and another \$3,000 for new displays for the fair and grower meetings.

MOTION- Approve the request to the Commission for \$16,000 in additional funds.

Bill Boyum, seconded by **Jeff Brunson**

Passed Unanimously

VII. Alissa provided a quick legislative update. She shared that the budget is looking very promising for conservation districts in all three proposed budgets, and we are now waiting to see what passes. The Board asked why such a large amount of salmon recovery funds are coming to conservation districts. She shared some of the history about why we might be where we are today. While it may be possible that we are being provided funds as a "test," she is hearing from Commission policy folks that it seems to be more of an endorsement of the effectiveness of voluntary conservation. There is a lot of support from bipartisan and various stakeholder groups for the voluntary approach, which is a big positive.

VIII. Adjournment

Mark Moore adjourned the meeting at 8:06 AM.

MOTIONS APPROVED:

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Passed Unanimously

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Recording Secretary 6/6/23
Date


Board Member 6/8/23
Date