



Kittitas County Conservation District
2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Regular Meeting

August 9, 2018 7:00 AM - KCCD Office

ATTENDANCE

Mark Moore, Chair Lynn Brown, Vice-Chair (by phone) Matt Eslinger, Member	KCCD Staff: Anna Lael, District Manager Miranda Nash, Financial Manager Sherry Swanson, Project Manager Mark Crowley, Resource Technician Wendy Mee, Resource Technician Ryan Roberts, District Engineer Bridger, Resource Technician Guests: Brent Dixon (NRCS) Leah Hadfield, Roslyn City Council (by phone)
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:11 AM

- II. **Approve Accountant’s Report and Meeting Minutes**
MOTION – Approve the July Accountant’s Report, and the regular meeting minutes from July 13, 2018.
Lynn Brown seconded by **Matt Eslinger** *Passed Unanimously*

- III. **Approve Bills, including Building Account and Manastash O&M Fund Bills**
 (see attached spreadsheet)
MOTION – Approve check numbers 16444 – 16479 for a total of \$74,584.18 (Payroll Checks 16446 – 16453 and 16475-16479) and building account check numbers 719-731 for a total of \$5,464.08 and check numbers 1356 - 1362 for a total of \$1,651.87 for Manastash O&M reimbursements. Approve pending payments totaling \$72,301.94 contingent upon receiving grant reimbursement requests.
Matt Eslinger, seconded by **Lynn Brown** *Passed Unanimously*

Pending Bills To Be Paid

Date	Check #	Vendor	Amount
5/24	TBD	Anderson Perry & Associates, Inc.	\$7,124.21
6/14	TBD	Belsaas & Smith Construction	\$28,072.98
6/27	TBD	Anderson Perry & Associates, Inc.	\$10,777.50
8/2	TBD	Reiss-Landreau Research	\$3,475.00
7/30	TBD	Reiss-Landreau Research	\$3,475.00
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8/7	TBD	Reiss-Landreau Research	\$3,475.00
8/7	TBD	Reiss-Landreau Research	\$3,475.00
7/30	TBD	Anchor QEA	\$5,477.25
			\$ 72,301.94

The agenda was adjusted to address the of City of Roslyn

B. Rates & Charges

1. **City of Roslyn** – Anna reported that she couldn't attend the City Council meeting. Anna will follow up with staff about the resolution. KFACC had meeting yesterday and talked about assisting Roslyn to become a Firewise community. Leah reported that the DNR WCC crew is doing working now in Roslyn and that Firewise is a high priority on their list.

IV. **NRCS Report** – Brent gave the NRCS report. There is no news on the lease. Erin is at a meeting with the State office this week. Staff is working on EQIP applications.

V. Old Business

A. KCCD Project Reports

1. Conservation Commission Grants –

a) Implementation –

- 1) **Small Project Cost Share Program** – Mark C. reported that it is time to approve the next round for the Small Project Cost Share Program. He has a list of interested applicants and has no recommendations for changes to the program.

MOTION – Approve the Small Project Cost Share Program with 50% cost share up to a maximum of \$4,000 and an application deadline of September 21, 2018.

Matt Eslinger, seconded by **Lynn Brown** *Passed Unanimously*

- b) **Irrigation Efficiencies Program** – Mark C. reported that Jon Culp sent an email requesting a list of potential future projects. Mark replied with six projects.
- c) **Natural Resource Investments (NRI)** – Mark C. reported that the first project (Riegel) has been completed and paid. The second project (Gibb) has been signed. The cultural resources survey is done and he is waiting on the report and EQIP to move forward. The third project (Dyk) cultural resources consultation is complete and the landowner will start the project after the 1st of September.

2. Firewise/Fuels Reduction

- a) **Kittitas Fire Adapted Community Coalition (KFACC)** – Anna reported that the KFACC meeting was yesterday in Cle Elum. The group reviewed a draft of the video and has comments to send back to NXNW and has sent out letters for contributions. The County has approved payment of \$1,000 that will go to RC&D for KFACC.
- b) **County Wildfire Protection Plan Update (CWPP)** – Anna reported that CWPP final draft is on the website and out for public comment until August 29th. Rose worked hard on the document and was assisted by Anchor QEA who helped with document organization and management.
- c) **Joint Chiefs Funding via DNR** – Anna reported that Rose is working with DNR on cost share projects with landowners.
- d) **DNR Funding for Chipper Crew** – Anna that we continue to wait for the Interagency Agreement (IAA) from DNR for a chipping crew. The IAA is drafted and in Olympia for review.

3. BPA – Yakima Tributary Access & Habitat Project (YTAHP)

- a) **General Project Update** – Anna reported that the current contract is open for amendment with BPA right now. She is working on revisions and adding the

Kittitas Conservation Trust's project for fish passage in the Swauk Creek watershed as they are short for construction on the project. Anna reported that BPA has already indicated the next YTAHP contract (starting April 2019) will be cut by \$100,000. The contract manager has indicated that they would like to see more on the ground work and less funding spent on administration. So she is working on the amendment for this contract with that in mind.

b) **Individual Project Report**

- 1) **Bristol Flats** – Anna reports that no action has been taken on this project.
- 2) **Caribou/Parke Creek** – Anna reported that design is currently being worked on for the removal of the Caribou diversion. Construction for project should happen this fall/winter.
- 3) **Coleman Creek** – Anna discussed this project which is one of the reasons for the amendment to YTAHP. The solar facility appears to be moving forward so the SRFB grant for this project can cover the cost of removing the old diversion and installing a pump station and fish screen. If the solar facility had not moved forward, then the SRFB grant would have been used for a sprinkler system as well. So the funding in YTAHP can be used for other projects (including the Kittitas Conservation Trust project).
- 4) **Little Naneum** – Anna reported that she and Ryan have met with the landowner to discuss the design for sprinklers, pump station and fish screen.
- 5) **Spring Creek** – Anna reported that the landowner is interest in a ring well and putting in a center pivot.

4. **Manastash Restoration Project**

- a) **Project Facilities Updates** – Sherry reported flows are trending toward the 2015 drought. Right now, only 30% of the 2nd class water is being served. There are no updates from HDR on the leaky vaults. Sherry sent another email to Mike at HDR. Sherry is working on a request to the Water Conservation subcommittee about a time extension for another year for a meter.
- b) **Anderson Ditch** – Sherry reported that when the landowner shuts off they will check the site to see if the silt is plugging the clay valve.
- c) **Reed Ditch Pipeline** – Sherry reported that design is at 80%. Sherry reviewed the design with Ryan and Bob Main and should be at 90% design by end of August. The cultural resources survey and report should be done by the end of September
- d) **Stockwater Acquisition** – Sherry reports there is no update for this task.

5. **Voluntary Stewardship Program** – Anna reported that there was no meeting in July and she is tentatively thinking of scheduling a meeting in October/November. Wendy has been out doing crop mapping. Anna sent a request to the County about the 10% held back from the Commission grant to see if they will amend it to our agreement.

6. **RCPP - Toppenish to Teanaway Agreement –**

a) **EQIP Contracts Status –**

- 1) **Conservation Plan Approval** – Anna reported that there are eight EQIP project applications that are being funded with two projects being rolled into one contract so there will be seven contracts. NRCS will be signing all conservation plans and the District may sign them also. She requested Board approval of the conservation plans.

MOTION – Approve conservation plans for RCPP EQIP contracts including Ozanich, Sorensen, Dekoning, Cox, Walking U Farms, Kenison and Rafter B.

Matt Eslinger, seconded by **Lynn Brown**

Passed Unanimously

- 2) **Next Sign-Up** – The next sign up for EQIP projects is set for late October. The District needs to consider changes to the hold downs. Staff is tentatively thinking about doubling the pump hold and IWM hold downs, but need to look further at the results of the last sign up. Decisions to finalize the changes will need to be done at the September Board meeting. Anna reported that at the next meeting we will go over the ranking criteria as well.

b) **Conservation Easements**

- 1) **ACEP-Agricultural Land Easements** – Anna reported that we received one application from Kittitas County and Forterra for the ACEP -ALE signup. NRCS's Dave Kreft will be here September 5th to do a site visit. Forterra has contracted for the appraisal which is being done now. Anna discussed the Healthy Forest Reserve Program and would like sign up to begin this fall. Before that can occur, she must meet with the agencies responsible for the listed species intended to benefit from the program. That would be summer steelhead and bull trout. Anna sent an email to NOAA, USFWS and WDFW requesting their involvement and received no response.

7. **WSCC – RCPP Match Grant**

a) **Cost Share** –

- 1) **Electrical Costs for RCPP Projects** – Anna reported that the staff needs to clarify what costs are eligible for this funding. The Board approved 50% cost share up to a maximum of \$25,000 for electrical service for the RCPP EQIP projects. Anna's understanding was that this cost share should cover what's ineligible under EQIP but necessary for the electrical service. In some of the projects, the power company is requiring a phase converter. Should that be eligible? Anna offered to pull together more information regarding the costs for each contract by the next meeting so the Board would have time to consider the questions.
- 2) **Sprinkler Conversions** – Anna and Ryan have a meeting this afternoon with the landowner to discuss the Little Naneum project to discuss the options for funding. She is requesting approval of \$50,000 for this sprinkler project, but the landowner may decide to wait until this fall's RCPP sign-up as it will provide additional funds. She is also working on the Spring Creek project which involves converting to a ring well (with YTAHP funds) and installing a sprinkler system which could be paid for with these Commission funds. Anna request Board approval of both projects for cost share.

MOTION – Approve Little Naneum and Spring Creek projects for \$50,000 cost share for sprinklers.

Matt Eslinger, seconded by **Lynn Brown**

Passed Unanimously

8. **Integrated Plan Sprinkler Conversion Projects**

- a) **Hairpin Ranch** - Anna is continuing to work on options for cost share and water savings for this project. Washington Water Trust is also working on an offer to purchase water rights associated with the pivot corners.

B. Rates & Charges

1. **City of Roslyn** – (see above)

C. District Building (2211 W. Dolarway Rd) – Anna reported that we received an estimate for the air conditioning unit from Campbell & Company for repair and have asked for a replacement cost estimate to compare the two.

VI. New Business

A. Stream Assessments with WDFW – Anna reported that last year WDFW did barrier assessments on Coleman Creek from I-90 to Cascade Canal, Cooke Creek, parts of Caribou Creek and part of Parke Creek. That resulted in the funding for the Olmstead Park diversion through the Fish Barrier Removal Board (FBRB). The unfunded projects from last year were resubmitted to the FBRB this year including two diversions Cooke Creek, three on Caribou Creek, and two on Parke Creek. FBRB has the potential to fund several of these next year. WDFW wants to come back and do additional stream assessments this month. Anna and Mark C met with a group of landowners on Caribou Creek who would need to give their permission for this to happen. They were not interested in allowing WDFW staff to have access to the creek on their properties, but were willing to allow District staff access. The WDFW crew is working with the County to do barrier assessments on all the County road crossings. The landowners agreed this was a useful task as they understand the County's need to respond to the supreme court case about fish passage barriers. Anna reported that she will continue to work with WDFW to ensure access to the FBRB funds.

VII. Public Comment

No public comment

VIII. Adjournment

Mark Moore adjourned the meeting at 8:15 am

MOTIONS APPROVED:

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Passed Unanimously

Miranda Noah 9/14/18
Recording Secretary Date

Mark C Moore
Board Member

9/13/18
Date

