



Kittitas County Conservation District  
2211 W. Dolarway Rd, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting

October 18<sup>th</sup>, 2016 7:00 AM KCCD Office

ATTENDANCE

<b>Mark Moore</b> , Chair <b>Lynn Brown</b> , Vice-Chair (by phone) <b>Jeff Brunson</b> , Auditor <b>Ron Gibb</b> , Member <b>Bill Boyum</b> – Member (by phone)	<b>KCCD Staff:</b> Anna Lael, District Manager Miranda Nash, Financial Manager Sherry Swanson, Project Manager Mark Crowley, Resource Technician Ryan Roberts, Engineer
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- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:05 AM
  
- II. **Resolution for Area Meeting**
  - A. Plant Material Center – Anna reported that an email was sent to the Board with an attached draft of the PMC resolution. Lynn gave an overview of the PMC resolution and the Board discussed a revision to the draft to include “net” income in the language.  
**MOTION** – Approve PMC resolution after revision to present at the South Central Area meeting tomorrow.  
**Bill Boyum**, seconded by **Lynn Brown** *Passed Unanimously*
  
- III. **Manastash Creek Reed & Hatfield Diversion Removal Project**
  - A. **Bid Process** – Anna reported that the District received three bids yesterday and they came in higher than expected. The low bid was \$570,393 and Anna gave bid tab summary to the Board for review. The highest bid item relative to the engineer’s estimate is the dewatering of the site. A letter was provided to the apparent low bidder requesting their responses to the required and supplemental responsibility criteria. They have 2 days to provide responses.  
  
The Board discussed options for moving forward with the project. At least another \$300,000 in funding would be needed for the project. Anna has talked to the Habitat Sub-Committee about contingency money and has made a call to Ecology in efforts to secure additional funding for the project. The apparent low bidder is aware that the District does not currently have the funding to complete the project at the bid price.  
  
The Board asked if there were expiration dates on the easements. There are two easements with expiration dates. The Board discussed the possibility of just doing Hatfield. Anna brought up that KCCD does have the option to reject all bids. If the project was delayed until next summer though, the USFWS funds would be lost as they are only available through March 2017.
  - B. **Temporary Easements** – Anna reported that all temporary construction easements have been signed and the project permits are in place.
  
- IV. **Yakima Tributary Access & Habitat Program**
  - A. **Parke Creek Fish Screen Project** – Mark C. reported on the project to move the Hillcrest Farms diversion from Parke Creek down to Cherry Creek. Mark presented updated costs, which have gone up to due to additions to the pump (soft start) and increased costs in excavation for the pipeline. The landowner may do excavation work on their own to reduce

their out of pocket expenses. There is also an added cost to increase size of gate or to add another gate at the creek. Mark C. & Ryan will visit the site today.

**MOTION** – Approve landowner agreement with Hillcrest Farms.

**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*

**V. Adjournment**

Meeting was adjourned at 8:00 AM

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**MOTIONS APPROVED:**

**MOTION** – Approve PMC resolution after revision to present at the South Central Area meeting tomorrow.

**Bill Boyum**, seconded by **Lynn Brown** *Passed Unanimously*

**MOTION** – Approve landowner agreement with Hillcrest Farms.

**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*

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Mianda Nash  
Recording Secretary

11/10/16  
Date

Marilyn M. M.  
Board Member

11/10/2016  
Date