



Kittitas County Conservation District  
 2211 W. Dolarway Road, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

**Board of Supervisors Regular Meeting**

**April 14, 2016 7:00 AM KCCD Office**

**ATTENDANCE**

<b>Mark Moore</b> , Chair <b>Jeff Brunson</b> , Auditor <b>Lynn Brown</b> , Vice Chair <b>Bill Boyum</b> , Member <b>Ron Gibb</b> , Member	<b>KCCD Staff:</b> Anna Lael, District Manager Sherry Swanson, Project Manager Miranda Nash, Financial Manager Lance Downing, Resource Technician Mark Crowley, Resource Technician <b>NRCS Staff:</b> Elayne Hovde, Resource Conservationist
--	--

- I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:01 AM.
- II. **Approve Accountant's Report and Meeting Minutes**  
**MOTION** – Approve the March Accountant's Report, and the regular meeting minutes from March 10<sup>th</sup>, 2016.  
**Bill Boyum**, seconded by **Ron Gibb** *Passed Unanimously*

- III. **Approve Bills, including Building Account and Manastash O&M Fund Bills**  
 (see attached spreadsheet)  
**MOTION** – Approve check numbers 15077 through 15128 for a total of \$170,459.95 (Payroll Checks 15080-15087, 15094, and 15124-15128) and building account check numbers 0306-0327 for a total of \$10,209.55 and check numbers 1184-1189 for a total of \$678.19 for Manastash O&M reimbursements. Approve pending payments totaling \$241,800.87 contingent upon receiving grant reimbursement requests.  
**Jeff Brunson**, seconded by **Bill Boyum**

Discussion: Anna reported to the Board on the overages on the POW billing for particular bid items (e.g. quarry spalls) as the actual quantities exceeded the planned quantities.  
*Motion Passed*

**MOTION** – Approve overages on the March POW invoice.  
**Bill Boyum**, seconded by **Lynn Brown** *Passed Unanimously*

**Pending Bills To Be Paid**

03/08	TBD	POW Contracting, Inc.	\$119,943.50
04/05	TBD	Anderson Perry & Assoc.	\$2,715.00
04/05	TBD	Anderson Perry & Assoc.	\$2,415.09
04/05	TBD	Anderson Perry & Assoc.	\$2,888.75
04/08	TBD	POW Contracting, Inc.	\$5,227.25
04/08	TBD	POW Contracting, Inc.	\$9,336.95
04/08	TBD	POW Contracting, Inc.	\$29,975.58
04/08	TBD	POW Contracting, Inc.	\$66,048.75
04/11	TBD	Greg Staup	\$3,000.00
04/11	TBD	Greg Staup	\$250.00

**\$ 241,800.87**

#### IV. Old Business

**A. NRCS Report** – See attached report. Elayne Hovde gave the NRCS report starting with an update on the first batch of Equitable Relief receiving approval. EQIP contracts with FY16 LWG summary total of 15 contracts totaling \$583,822 and the State EQIP total of 18 contracts totaling \$382,213. She reported that Justin will be staying through April and is working on EQIP contracts. Upon Justin's departure Elayne will be spending more time here rather than going to Ephrata in order to work on the EQIP contracts. She discussed the new timelines for CSP ranking/contracting. There are 13 new CSP applications and five renewals. The task order for CRP has been sent. The application period ends April 15<sup>th</sup> for the Joint Chiefs Project Proposal funding and there have been several applicants interested in Kittitas County.

#### **B. KCCD Project Reports (See Monthly Reports)**

##### **1. Conservation Commission Grants**

**a. Implementation** – Mark C. presented cost share projects. One landowner has cancelled their cost share project due to a significant increase in the projection cost of the project. Goodwin and Montgomery projects continue to move forward. Don Rinehart is working on getting a design approved. Rinehart would like to use a concrete tank but there are no specifications available through NRCS. He would like a time extension until the end of May for construction in order to work on design and get approval.

**MOTION** – Approval for a one-month extension for the Rinehart small project.

**Lynn Brown**, seconded by **Ron Gibb**

*Passed Unanimously*

**b. Irrigation Efficiencies** – Mark C. reported that he has received signed and approved contracts for Cortese. The David Rinehart and Olson Ditch project are still being considered. Olson Ditch may be considered a partnership. If Ecology agrees, there may be a path forward for the project without forcing Olson Ditch water users to become an association.

There was a discussion about the lack of interest for Irrigation Efficiencies lately due to eligibility requirements (e.g. perpetuity on Trust Water) on projects. Possible future projects, especially those developed by Washington Water Trust and Trout Unlimited with NRCS funding provided through the National Fish & Wildlife Foundation could be eligible for the program if changes were made.

**c. Non-Shellfish** – Sherry gave an update on the Three Bar G (Gregerich) project. The cultural survey is done and report has been submitted. The pipeline alignment for the project was incorrect though and the report needs to be corrected. Sherry sent letters have been sent to DAHP and the Yakama Nation about the change.

There was a brief discussion about the Valley Land Company project on Coleman Creek, which is the next likely project to be funded under this grant.

##### **2. BPA – Yakima Tributary Access & Habitat Project –**

## a. General Project Updates

1. **Naneum-Wilson-Cherry Watershed Assessment**– Anna reported that the consultants would be having a technical advisory committee meeting in May to review the status of the assessment.

## b. Individual Project Reports

1. **EWC/Coleman Creek Project** – Anna reported on the status of the punch list items for the project. The electrical and automated systems are not working and so cannot be demonstrated. Anna did execute a change order for one of the punch list items and requested the Board approve it. The walkways at the fish screen and inlet and outlet structures did not have supports. The contractor argues that the plans didn't show supports, the engineer argued that while the supports were not explicitly clear, they could point to a cross section in the plans that showed them and a reasonable person could see they were needed. In the process of negotiating, the change order split the \$1,000 cost of the supports 50/50. but most everything else is done. There are no walkways and they need supports.

**MOTION** - Approve change order 11 increasing cost by \$500 plus tax for the walkway supports.

**Jeff Brunson**, seconded by **Lynn Brown** *Passed (Ron Gibb Abstains)*

The manholes where the flowmeters are located continue to leak. One is particularly bad and has filled with water. The designs and specifications clearly state that the manholes are to be watertight. Site restoration, particularly in the staging areas in the fields, continues. There will be a rock picker coming once the soil is dry, which is taking longer than expected. Mark Cooke, Kittitas County Public Works Director expressed concern about the safety at siphon outlet which is just off the County Road. He offered to allow a portion of the cost of railing to be paid with the County funds. Anna had already talked to Larry Browne about railing and knew he was getting an estimate for both the inlet and the outlet structures. In addition, a woven wire fence is going up between neighboring private landowner and the inlet.

Anna reported on the status of the public records request on the project. She has been working on responding to that request and has talked with John Ufkes. Anna will be providing requested documents by the end of April.

Anna received a call from the owner of Consolidated Supply requesting a copy of the payment bond. She was also contacted by Kris Gibson of Gibson & Sons who stated they had not been paid by POW for work on the project. Kris Gibson delivered a lien document, which Anna promptly shared with POW. POW indicated they would pay Gibson & Son immediately. A release of the lien will need to be provided by Gibson & Son to close out this issue.

2. **Cooke Creek**- Mark C. had a technical workgroup meeting for this project to review the final designs and cost estimate. Construction is estimated to cost \$500,000 for this fish screen/fishway/irrigation diversion structure. The District could possibly put in a SRFB grant application.
3. **Naneum** – Staff are working with Valley Land Company (Jeff B.) to lay out this project for construction.

4. **Parke Creek/Caribou** – Fish screens for Cortese and Ni/Nesbit are moving forward. The SRFB grant is active.

### 3. **Manastash Restoration Project (See Staff Reports)** –

**A. Screen/Pipeline Facilities**– Sherry reported that all facilities are up and running. The flows are too high to measure but they have been able to get in on Keach/Jensen to measure which is up to 300 CFS. The Ecology gage station at Cove Road does not have an accurate rating curve for these flows so there is no data available there. The warranty work for the Pipeline has been ongoing. The leaky vaults have been mostly taken care of by using a poly fill, however programming continues to be an issue.

**B. Reed/Hatfield Ditch Removal** – Hererra is working on their design for the rock gradation on the roughened channel.

#### **C. Special Assessment –See staff reports.**

1. **Firewise** – Anna reported that DNR contracts are all in place.
2. **Rates & Charges** – Anna met with Marsha Weyand and her staff about preparing rates & charges. There has been a review on draft rates and charges and comments were received. Anna has a meeting next Monday with the consultant hired by the Grant CD to work with several districts.

#### **D. District Building** – No report.

**E. Voluntary Stewardship Program** – Anna reported that a second meeting of the Watershed Group was held. A discussion about the lack of representation by environmental groups occurred and the Watershed Group directed Anna to reach out again and try to gain their participation. Anna reported that VSP webpage is online and updated. The next meeting of the Watershed Group will be in July.

**F. Long Range Plan Update** – Anna presented the edited draft of the long range plan for the Board to review. She solicited comments on the draft and received several from partners and the community. The plan needs to be submitted to the Commission by the end of May.

**MOTION** – Approve the Long Range Plan as presented.

**Bill Boyum**, seconded by **Ron Gibb**

*Passed Unanimously*

#### **G. Schedule 22** – No report.

**H. Seaton Water Users Association Agreement** – Anna reported that the bid package will be out for this project and the agreement is in place with BPA and with Seaton Water Users Association.

**I. Teanaway Grazing Plan / CRM Funds** – Anna reported that the first meeting went well. There was conversation about fencing and water development, and Ann has offered that the Board will consider a request for funding if necessary to get these practices started. Elayne had been to the meeting and reported that the agencies are trying to develop the short term and long term grazing plan that works for the rancher and the agencies.

### **V. New Business**

A. **Schedule 22** – The Board completed their annual review of RCW 89.08, sec 210 and 220 (see attached). This is a specific item in Schedule 22 questionnaire for the financial report.

**VI. Public Comment –**

**VII. Reports-** Lynn brought up the issue of two controversial Billboards in Washington State that were funded by the EPA. Lynn also brought up the topic of a report done by an Environmental Law Institute criticizing the Conservation Districts. Lynn will look for the email to send us the link for information about the subjects.

**Suzanne Wade** (see attached)  
**Sara Leist** (see attached)  
**Lance Downing** (see attached)  
**Mark Crowley** (see attached)  
**Ryan Roberts** (see attached)  
**Sherry Swanson** (see attached)  
**Miranda Nash** (see attached)

**VIII. Adjournment** – Mark Moore adjourned the meeting at 8:38 AM.

---

**MOTIONS APPROVED:**

**MOTION** – Approve the March Accountant's Report, and the regular meeting minutes from March 10<sup>th</sup>, 2016.  
**Bill Boyum**, seconded by **Ron Gibb** *Passed Unanimously*

**MOTION** – Approve check numbers 15077 through 15128 for a total of \$170,459.95 (Payroll Checks 15080-15087, 15094, and 15124-15128) and building account check numbers 0306-0327 for a total of \$10,209.55 and check numbers 1184-1189 for a total of \$678.19 for Manastash O&M reimbursements. Approve pending payments totaling \$241,800.87 contingent upon receiving grant reimbursement requests.  
**Jeff Brunson**, seconded by **Bill Boyum** *Passed Unanimously*

**MOTION** – Approve overages on the March POW invoice.  
**Bill Boyum**, seconded by **Lynn Brown** *Passed Unanimously*

**MOTION** – Approval for a one-month extension for the Rinehart small project.  
**Lynn Brown**, seconded by **Ron Gibb** *Passed Unanimously*

**MOTION** – Approve change order 11 increasing cost by \$500 plus tax for the walkway supports.  
**Jeff Brunson**, seconded by **Lynn Brown** *Motion Passed (Ron Gibb Abstains)*

**MOTION** – Approve the Long Range Plan as presented.  
**Bill Boyum**, seconded by **Ron Gibb** *Passed Unanimously*

---

*Miranda Nash*  
Recording Secretary

*5/12/16*  
Date

*Mark Moore*  
Board Member

*05/12/2016*  
Date