



Kittitas County Conservation District
 2211 W. Dolarway Rd, Suite 4 - Ellensburg, WA 98926 - Phone (509) 925-3352 - Fax (888) 546-0825

Board of Supervisors Special Meeting

September 27, 2016 7:00 AM KCCD Office

ATTENDANCE

<p>Mark Moore, Chair Lynn Brown, Vice-Chair Jeff Brunson, Auditor Ron Gibb, Member</p>	<p>KCCD Staff: Anna Lael, District Manager Miranda Nash, Financial Manager Sherry Swanson, Project Manager Mark Crowley, Resource Technician</p>
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I. **Call to Order-** Chair Mark Moore called the meeting to order at 7:04 AM

II. **Manastash Creek Restoration Project**

A. Reed/Hatfield Removal Project – Anna reported that she and Sherry have talked to the landowners about easements and feels that she has verbal agreements with all of them. Anna spoke with John Ufkes about the property that is currently in an estate and John indicated that the appointed personal representative for the estate can sign the easement documents. Since the court finally appointed a personal representative last month, there is now a way to move forward with the paperwork. Anna and Sherry met with the personal representative, who is willing to sign the easement documents. Sherry, Anna and Gus (Herrera) met with another of the landowners on site to go over the design and the easement documents. Again, that landowner expressed a verbal commitment to work with us to get the project constructed. Anna reported that the remaining permits needed are from the US Corps of Engineers and WDFW. Staff at both agencies are waiting on the final designs (there were some changes based on landowner negotiations & access needs) and are ready to issue their permits quickly. Final designs can be sent this week.

Sherry presented the updated easement payment amounts. The updates include new calculations of the easement areas based on the recent discussions with the landowners and updates to the designs. The Board previously approved an aggregate amount of \$25,000 for the temporary easements. The updated total is over \$28,000, including a potential counter offers.

Anna drafted a schedule for the project and provided the Board with a copy. The engineer estimates the project to take eight weeks. Anna’s schedule includes 2 weeks of advertising, a mandatory pre-bid meeting and bids due approximately October 14th. She recommends moving forward with bid advertisement even though the easements are not yet signed and permits not yet issued because it would push the schedule too far out to wait. If a critical issue came up with either easements or permits, the project can always be pulled, particularly before the mandatory pre-bid meeting (~October 10) without causing too much work on the part of contractors who may submit bids.

MOTION – Approve up to \$28,500 for temporary easements and advertising the project for bid.

Jeff Brunson, seconded by **Ron Gibb**

Passed Unanimously

III. **Yakima Tributary Access & Habitat Program**

A. Naneum Creek Project – Mark C. reported permits have all been turned in. The Cultural Resources consultation is scheduled to be complete Oct 1st. Final design is in and Mark C. is working on putting bid packets together and would like to begin advertising the project before the next Board meeting.

MOTION – Approve advertising for Naneum project for bid.

Ron Gibb, seconded by **Jeff Brunson** *Passed* *Jeff Brunson Abstains*

- B. Caribou Projects – Discussed projects and with YTAHP money we could possibly do 2 diversions on Caribou.

IV. KCCD System of Rates & Charges

- A. Interlocal Agreement with Kittitas County – Anna reported that continuation of the public hearing on September 20 went well and the County Commissioners approved both the resolution and the interlocal agreement. Anna provided the final version of the interlocal agreement to the Board for approval. The changes made by the Prosecutor’s office include language about the collection years for the 10-year period and an update to the general provisions. Anna asked for Board approval so that the interlocal agreement can be fully executed. Anna has asked staff at the Commissioner’s office for copies of the support letters they received for our records.

MOTION – Approve the Interlocal Agreement between Kittitas County and the Kittitas County Conservation District for the system of rates and charges.

Ron Gibb, seconded by **Lynn Brown** *Passed Unanimously*

V. Adjournment

Meeting was adjourned at 7:48 AM

MOTIONS APPROVED:

MOTION – Approve up to \$28,500 for temporary easements and advertising the project for bid.

Jeff Brunson, seconded by **Ron Gibb** *Passed Unanimously*

MOTION – Approve advertising for Naneum project for bid.

Ron Gibb, seconded by **Jeff Brunson** *Passed* *Jeff Brunson Abstains*

MOTION – Approve the Interlocal Agreement between Kittitas County and the Kittitas County Conservation District for the system of rates and charges.

Ron Gibb, seconded by **Lynn Brown** *Passed Unanimously*

Mianda Nash
Recording Secretary

10/13/16
Date

Martin Brown
Board Member

10/13/2016
Date